

AVENUES
FAMILY SERVICES WINDSOR – ESSEX
1770 LANGLOIS AVE.
WINDSOR, ONTARIO N8X 4M5

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| INVOICES to be sent to: Family Services Windsor-Essex 1770 Langlois Ave., Windsor Ontario N8X 4M5 Telephone: 519-966-5010 Fax: 519-256-5258 e mail: ap@fswe.ca Tuesday by noon- payment on Friday | |
| Payment to be made to: Name: Address: Phone: | In Respect of: Name: Phone: |
| Account #: | |
| Total of Invoice: (Section I plus Section II) | |
| Pay Period: | |
| From: | To: |
| Comments: | |
| Signature of Person completing invoice: | Date: |

Invoices should reach our office no later than Tuesday – 12:00 p.m. in order that payments can be deposited Friday at 12:00 a.m.

NOTE: Invoices may be submitted monthly, bi-weekly or weekly depending on your circumstances.

ACCOUNTING OFFICE USE ONLY:

Payment Processed for: **AVENUES**

| DATE OF INVOICE | INVOICE NO. | AMOUNT |
|--------------------------------|-------------|-----------------------|
| | | |
| Date Payment Processed: | | CONFIRMATION # |

