



INCOME TAX DROP-OFF SERVICE

To have your Income Tax completed you must obtain our:
“2019 Income Tax Forms” Instructions & Forms are available:

- Online at www.fswe.ca/incometaxcovid19 or
- Call 519-966-5010 ext 3229

To drop off your tax documents:

- Complete all forms.
- Be sure to have signed the forms.
- Include: T-slips, rent receipts, property tax receipt.
- Put all documents in an envelope.

Place that envelope in our silver mailbox ➡ ➡ ➡ ➡ ➡ ➡ ➡

- The mailbox is located to the right of the front door.
- This mailbox is checked frequently throughout the day Monday to Friday.

When completed:

- We will mail your documents back to you at the address on the forms.
- CRA will send your Notice of Assessment directly to you.

519-966-5010 ext 3229 for any questions.